

## Distance Education Professional Development Travel Award Applications due by March 22, 2019

K-State Global Campus and the Carl R. Ice College of Engineering have teamed up to provide professional development opportunities through a travel award for **TWO engineering faculty members** to attend a conference specializing in teaching distance education.

**Purpose:** To enhance and improve teaching of online engineering courses by providing the opportunity for learning about state-of-the-art tools, software, techniques, as well as the opportunity to experience best practice networking.

**Travel Award:** Up to \$2,000 per awardee to cover conference expenses for an approved distance education-related conference (<https://global.k-state.edu/faculty/resources/conferences/>). Award includes registration, hotel, meals and travel costs (such as airfare).

### Expectations:

- Attend conference
- With travel expense voucher, submit short conference feedback report and Global Campus Professional Development Takeaway form
- Upon return, meet with Engineering Associate Dean for Research (ADR) and Global Campus engineering program coordinator to discuss conference outcomes and to discuss conference feedback report and Global Campus Professional Development Takeaway form
- Within a year, lead a seminar/discussion to share at least three new tools, technologies or best practices learned at the conference or participate in Global Campus' Peer-to-Peer Distance Learning Exchange to share a few key points you learned

### Process:

- Complete Travel Award Application and submit by March 22 to [ERGP@ksu.edu](mailto:ERGP@ksu.edu)
- Applications reviewed by ADR and Global Campus engineering program coordinator
- Notification of selected awardees plus one/two alternates shortly after deadline
- Awardees register for conference by early deadline as noted on conference website
- Awardees reserve hotel and arrange travel with their department accounting staff for approved distance education conference. The department accounting staff will work with Chassy Nichols ([chassy@ksu.edu](mailto:chassy@ksu.edu)) for funding information.
- Attend conference
- Awardees complete post conference expectations (listed above)

For questions, contact Ashley Noll ([ashley04@ksu.edu](mailto:ashley04@ksu.edu), 785-532-2562), Global Campus engineering program coordinator or Ronaldo Maghirang ([rmaghir@ksu.edu](mailto:rmaghir@ksu.edu), 785-532-5844), Associate Dean for Engineering Research and Graduate Programs.

# K-State Global Campus and Carl R. Ice College of Engineering

## Distance Education Travel Award Application

Submit by March 22 to [ERGP@ksu.edu](mailto:ERGP@ksu.edu)

Name: \_\_\_\_\_ Department: \_\_\_\_\_

Email: \_\_\_\_\_ Rank: \_\_\_\_\_

Phone: \_\_\_\_\_ Campus Address: \_\_\_\_\_

To view conference options go to <https://global.k-state.edu/faculty/resources/conferences/>.

Preference of conference to attend (ranked order):

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

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Global Campus classes taught in the last 3 years:

Course # and Title

On-Campus Enrollment #

Global Campus  
Enrollment #

Global Campus classes scheduled to teach in the future:

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Using engineering recording facilities with Video Production Services staff:  Yes  No

If not, describe distance recording location & environment (i.e. Cargill Room Video system, Camtasia, Desktop MediaSite, Zoom, self-recording in Engineering recording rooms, other).

Describe distance education techniques or tools you currently use for instruction:

Describe how you think attending a distance education conference will enhance your teaching techniques for distance students? (Around 250 words)