K-State College of Engineering Undergraduate Research Poster Forum

Participation Guidelines

1. You must be enrolled as an engineering undergraduate student at K-State in the spring 2016 semester and be working under a faculty member through a research project or participating in creative inquiry through a classroom or design/build/team project to participate in the Undergraduate Research Poster Forum on April 15, 2016.

2. The work you present must have been completed at K-State. Some of the work may be completed by collaborators at other institutions, but any work you complete for the project must be completed at K-State during your time as an official K-State student.

3. Although presentation of results is not required for the abstract submission, it is preferred, and results MUST be included in the presentation. **Abstracts should not exceed 250 words in length.**

4. Prior consent of your faculty advisor/co-advisor is required before submitting the abstract.

5. Applications are now being submitted via the College of Engineering website. You can start the submission process and return later to finish the process or upload your abstract. You will receive an email once your project is reviewed and accepted by the committee.

6. Prior to the Undergraduate Research Poster Forum, you will be required to upload the final version of your poster. Accepted formats include jpeg, pdf, or pptx. Your poster is due by 5:00 p.m. on April 14, 2016.

7. **Registration and submission of abstract must be done by Friday, March 25.** Abstracts should not exceed 250 words in length.

8. Submissions that do not comply with the stated guidelines may be rejected from participation in the Undergraduate Research Poster Forum.

9. All team members must participate in presenting the poster in order to qualify for the award money.

10. Please see following page for instructions on dress attire for event.
What to wear?

This guide demonstrates acceptable Business Professional and Business Casual Attire for your upcoming career events.

NOTE: For interviews, always choose Business Professional attire.