The College of Engineering provides financial support for many student organizations and activities. The highest priority for support will be provided to design / competition teams and student leadership organizations. The following list provides some guidelines on how funds may be disbursed.

1. Travel
   a. Travel to a student competition or professional society meeting.
      i. Up to $250 per person; Max support is $2500 per organization (some exceptions may be granted)
      ii. Travel support from SGA must also be requested
   b. Professional development travel (industry site tours, professional development workshops, etc)
      i. Up to $150 per person; Max support is $1500 per organization (some exceptions may be granted)
      ii. Travel support from SGA must also be requested
   c. International travel requests for service learning related activities:
      i. Travel awards will vary depending on the nature and professional development aspects of the activity and available funds.
      ii. Funding requests should be submitted through the College of Engineering Study Abroad process.
      iii. Note: All individual Study Abroad requests must be submitted through the College of Engineering Study Abroad process.

2. Supplies / Parts / Equipment
   a. Funding requests for supplies, parts, and equipment must include a brief budget description of the general items to be purchased.
   b. Funds may be provided for: Office supplies; general parts and hardware; electronic supplies; fabrication materials, etc.

3. Social Activities and Events
   a. Funding for social activities and events must include a general description of the activity/event and an estimated cost for each activity/event. Include general costs for food, supplies/materials, and activities.

4. “Other” Funding requests
   a. Requests for “Other” funds must include a detailed budget and description of the specific request.

5. Department match
   a. All department based organizations must include a fund request match from their respective departments.
   b. Interdisciplinary teams and other organizations should include departmental support.