
2. College Of Engineering faculty/business meetings for course and curriculum, and other general business items
   a. Attendance
      i. All College of Engineering faculty, staff, and others are welcome to be at the meeting and to engage in discussion.
   b. Voting
      i. Eligible Faculty. All College of Engineering faculty with either a Regular or Term appointment that is greater than or equal to a 0.50 (half time) appointment are eligible to vote.
   c. Quorum
      i. The quorum for the transaction of business at a College of Engineering faculty/business meeting is met when the number of those required to attend, eligible to vote, and present at the meeting is greater than one-half of the number of Regular and Term appointed faculty as defined in item 2.b.i above not on leave in a given semester. Assigned proxies are included in the count for a Quorum.
   d. Proxies
      i. Eligible faculty (item 2.b.i above) may provide their proxy to their department head or other designated eligible faculty member. Assigned proxies are included in the count for the Quorum as identified above.

3. Proposed items pass on more YES than NO votes. Votes cast include proxies.

4. As the proposer of a Course and Curriculum (C&C) item, “I move to adopt the following course changes ..... as was/were provided in the Curriculog portal” Then list the basic proposed changes, new courses, .... Then someone seconds the motion.

5. The Chair will then state/repeat the “question” before the assembly. Discussion and Q/A will commence.

6. After it appears that debate and discussion has ceased, the Chair will ask, “Are you ready for the question?”; If no person rises, then the item is put to vote.

7. If debate is going long and appears to not be effective, an assembly member can make a motion to end the debate. This will require a second to the motion to end the debate. We will then vote on that motion, and the motion to end the debate will pass on a 2/3 vote of the assembly. If the motion fails, then debate will continue.