First Year Program Instructor or Teaching Assistant Professor

The Kansas State University College of Engineering is seeking a First Year Program Instructor (or Teaching Assistant Professor) for new engineering students. This is a full time, 12-month, term position.

Responsibilities include developing and delivering educational programs on first year engineering curricula and courses with a focus on engineering topics, engineering problem solving, and mathematics for first year engineering students to improve retention and academic success of these students. The instructor will develop classes integrating engineering applications with topics in mathematics. Additional responsibilities include providing academic and developmental advising for new first year engineering students using best practices for achievement of academic and learning potential. The instructor will work with students in exploration of personal, program, and vocational goals, and will work with faculty and staff to develop programs for academic success and retention of first year engineering students. The instructor will track first year students and create reports showing the impact of these programs and activities on retention and student success.

The employee will also assist with enrollment, graduation, workshops, and other duties as assigned. Activities are ongoing during fall, spring, and summer and will require some work at events on weekends and/or outside the 8:00am to 5:00pm workday. Some travel may be required.

Required qualifications: Bachelor of Science in an engineering discipline from an ABET accredited engineering program and three years of engineering experience, or Bachelor of Science in an engineering discipline from an ABET accredited engineering program and Master’s in engineering or related area; Experience developing and managing programs or projects; Experience in developing college engineering courses and curricula, or experience in working with or training entry-level engineers; Experience teaching or training and working with college students or recent college graduates; Strong organizational skills with an emphasis on detail; Ability to work independently; Excellent oral, written, and interpersonal communication skills; Demonstrated ability to work and collaborate effectively with others; Ability to manage and supervise people; Proficiency in MSOffice (Word, Excel, PowerPoint) and/or other related computer software packages and applications; Experience working with spreadsheet and database programs, analyzing data and producing reports.

Screening of applications begins May 22 and will continue until a successful candidate is identified. The anticipated start of the appointment is July 1, 2015.

Application: Please apply through K-State Jobs http://www.k-state.edu/hcs/jobs/, job number 501278. Applicants should submit a single PDF file that includes the following: (1) a letter of application outlining the applicant’s qualifications for the position, (2) a current resume'/curriculum vita and (3) the names, addresses, telephone numbers, and email addresses of at least three references with first-hand knowledge of the applicant’s experience.

In accordance with Kansas Board of Regents policy, the University is required to run a background check on the final candidate.

Kansas State University is an equal opportunity employer of individuals with disabilities and protected veterans. Kansas State University actively seeks diversity among its employees.