

The TAB Program

Technical Assistance to Brownfields

Sabine E. Martin, Ph.D., P.G.

Center for Hazardous Substance Research

Kansas State University

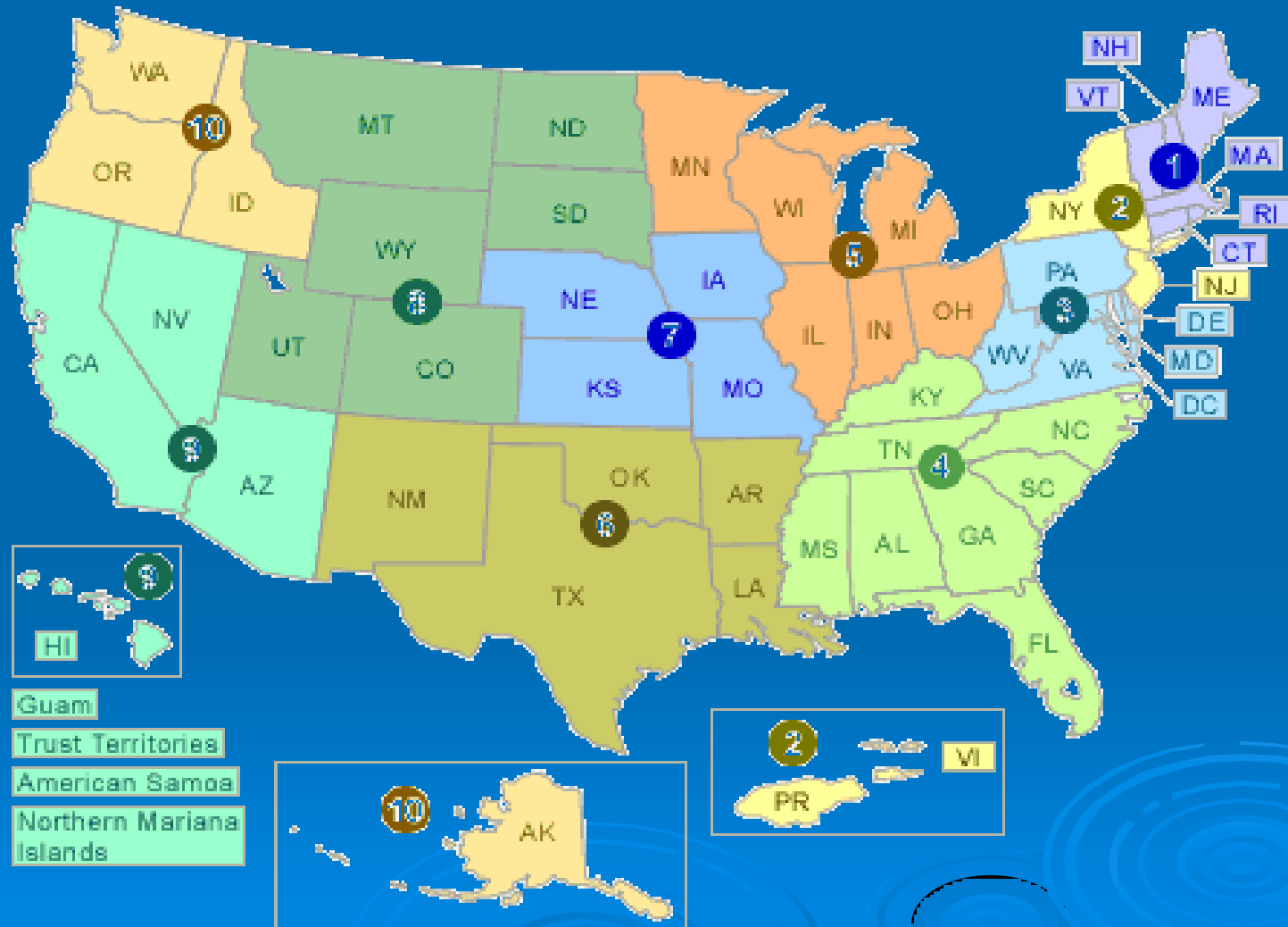
August 2011

Technical Assistance to Brownfield (TAB) Communities

- A national program
- Funded by EPA headquarters via grants to 4 different entities
- **Free** to communities
- K-State assists communities in EPA Regions 5 and 7



EPA Regions



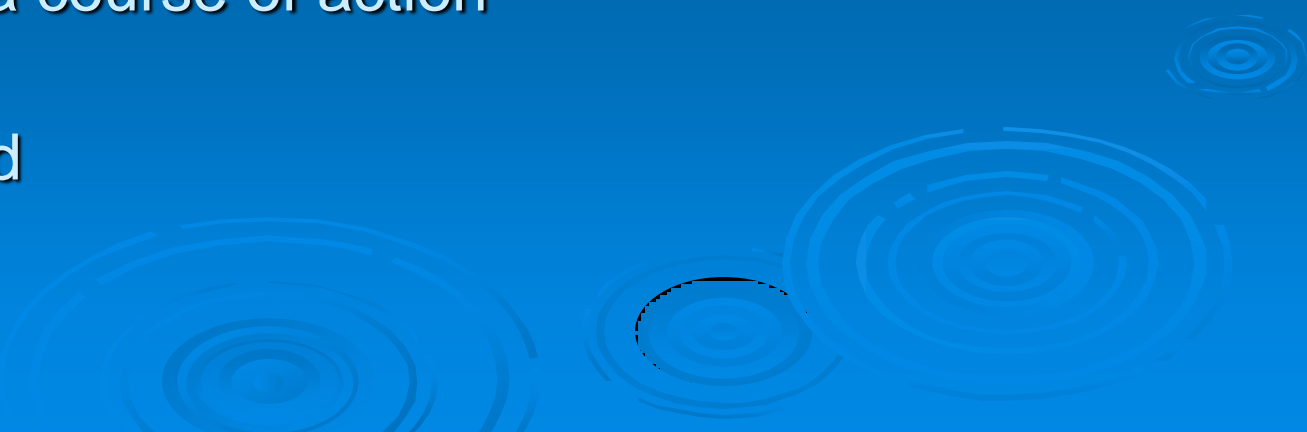
TAB Assistance to Communities

- Tailored to specific community needs
- Typically coordinated through the city, tribal or non-profit brownfields project manager

May include:

- Help identifying funding sources for revitalization projects
- Review of EPA and other grant applications
- Help finding a consulting firm
- Review of project plans, technical reports
- Assistance with community outreach/involvement
- Educational workshops and redevelopment visioning
- Other assistance, as needed and agreed upon
- Communities accepted on a 'first come' basis
- Depends on staff/funding availability

The Application Process

- Contact us
 - We'll set up a meeting to discuss assistance needs
 - Review needs and TAB capability
 - Agree on a course of action
 - Get started
- 

Community Involvement Tools

Workshops/Training Sessions

- Tailored to the information needs of the community
- Keep audience awake and engaged
- Relaxed atmosphere
- Time for networking
- Variety of presenters
- Hands-on segments
- Very effective !



Community Outreach

Redevelopment Planning



Visioning



Visioning



Visioning



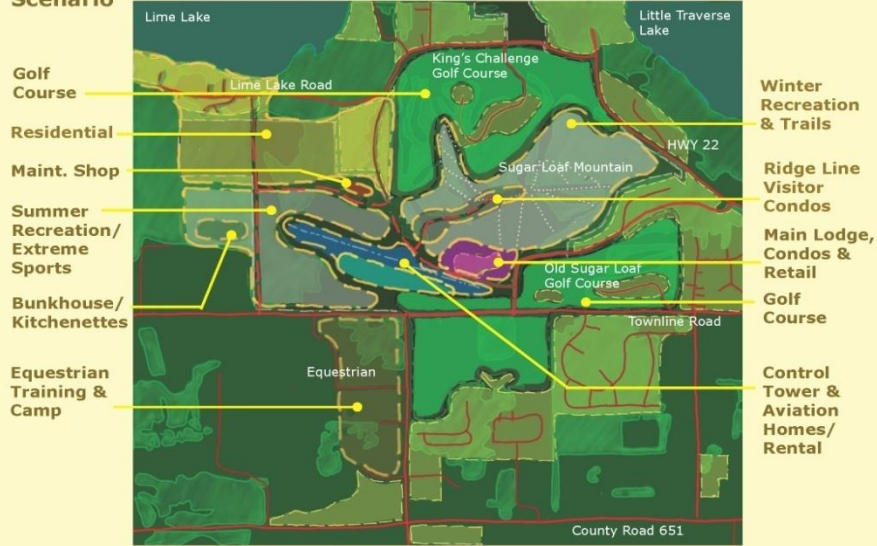
Visioning



6/24/2008 6:59

Potential Redevelopment Scenario #1: Leelanau County Resort Center

County-wide focused redevelopment.



The scenario plan and concept sketches are based on public input, are intended to be flexible, and provide a tool for continued dialog.

Main Lodge & Condos



Retail & Spa Center

Bunkhouse/Kitchenettes



Control Tower & Air Strip

recreation four seasons jobs agricultural heritage green construction local economy
 Technical Assistance to Brownfields Communities Program at Kansas State University. Summary of Leelanau County Visioning Sessions August 2009



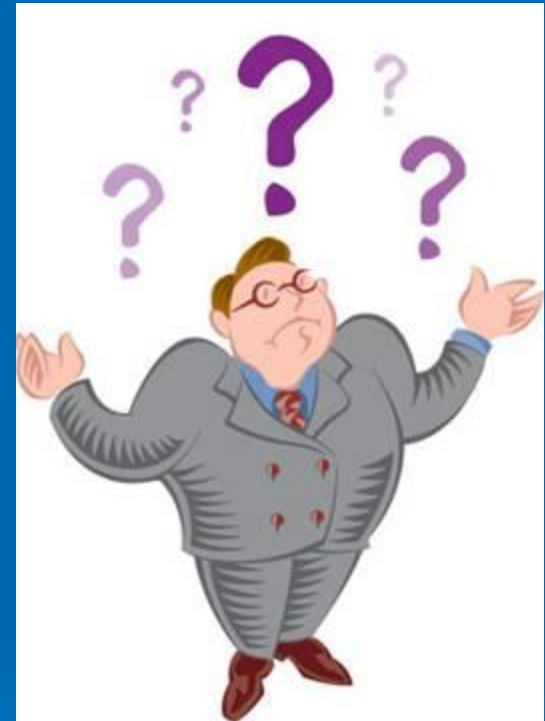
Technical Presentations

Community Meetings



Community Involvement

- Who is the Community?
- Why do it?



- Successful Involvement Techniques

Community Involvement Tools

Fact Sheets, Citizen Briefs

- clear
- concise
- in layman's terms
- basic information
- provide contact info and additional resources

Note: NOT a stand-alone tool

KSU TAB Citizen Briefs

Explore

- [Outreach](#)
- [TAB](#)
- [TOSC](#)
- [TOSNAC](#)
- [Resources](#)
- [Contact](#)

Search

Search

Outreach Resources

Publications

Environmental Science and Technology Briefs for Citizens

Brownfields Resources

- [Brownfields Basics \(PDF\)](#)
What is a Brownfield?
- [Institutional Controls \(PDF\)](#)
- [Asbestos: What Is It? Where Is It? \(PDF\)](#)
- [Lead-Based Paint: What Is It? Where Is It? \(PDF\)](#)
- [Phase I Environmental Site Assessments \(PDF\)](#) property owners, investors, borrowers, and lenders.
- [Phytoremediation at Brownfields \(PDF\)](#)
What is it and how does it work?
- [Planning for Community Involvement \(PDF\)](#)
How to develop and implement a community outreach plan.
- [Steps in Choosing an Environmental Consultant \(PDF\)](#)
What to look for before starting your important projects.
- [What are Quality Assurance Project Plans \(PDF\)](#)
How to write and develop a quality assurance project plan.
- [Writing a Request for Proposal \(PDF\)](#)
Communities that receive a Brownfields Pilot Grant typically need to hire a contractor to do an environmental assessment of the property to be redeveloped. This 12-page publication provides guidance for soliciting proposals from contractors.
- [Grant Writing Tips \(PDF\)](#)

<http://www.engg.ksu.edu/CHSR/outreach/resources/>

Community Involvement Tools

Community Outreach

- Community Day/Fair
- Bus Tours
- Walking Tours
- Workshops/Seminars
- Public Meetings



If you feed them, they will come



TAB-BIT

Brownfields Inventory Tool

- Released January 29, 2010
- Free, web-based and desk-top versions

BIT (Brownfields Inventory Tool)

www.tab-bit.org

Stores & Manages Data:

- Site survey & inventory
- Assessment, cleanup, and redevelopment progress
- Public notice records
- Oversight & enforcement
- Reporting

The screenshot shows the BIT website homepage. At the top left is the BIT logo, which features a green leaf inside a circle with the text "BiT Brownfield Inventory Tool". To the right of the logo are links for "Login", "Register", and "Contact Us/Feedback". Below the logo is a navigation bar with links for "HOME", "BIT TOOLBOX", "ABOUT", "RESOURCES", "SEARCH", and "HELP".

The main content area is divided into two columns. The left column has a green background and contains sections for "In This Section:" (with links for "Privacy Policy" and "Terms of Use") and "Quick Links:" (with links for "BIT Tutorial" and "Help").

The right column has a white background and contains the following text:

BIT Home

[BIT Home](#)

Welcome to BIT

The Brownfield Inventory Tool (BIT) is a comprehensive brownfield program management tool. You may enter detailed site data, upload documents and data, and generate and export a variety of reports, including a Property Profile Form. BIT users are asked to create a user name and password for privacy protection. BIT can also be used as a collaborative tool, i.e. specific inventory data can be accessed by multiple users. IF permission by the primary user is granted.

Every page within BIT comes with detailed instructions. **PLEASE READ THE INSTRUCTIONS CAREFULLY!** In addition, a tutorial is available by selecting the **BIT Tutorial** icon below.

First Time Users: Please register by clicking on **Register** in the upper right hand corner of this page and create your username and password.

To get started with BIT, select the **Site Inventory Data** icon below.

A prototype of BIT was developed by EPA Region 8 and BIT is the updated version of this prototype.

Announcements:

1. BIT was released January 29, 2010. If you have any comments and/or suggestions for improvement, please let us know by providing feedback.
2. The October 8, 2010 **Desktop** edition of BIT, that allows users to store data on their individual computers, is available for download by clicking the following link: tab-bit.org/BitDesktop

At the bottom of the page, there are three icons with labels: a red toolbox icon labeled "BIT Toolbox", a grid icon labeled "Site Inventory Data", and a tablet icon labeled "BIT Tutorial".

At the very bottom of the page, there are links for "Privacy Policy", "Terms of Use", and "Contact Us/Feedback".

BIT (Brownfields Inventory Tool)

Structure Mirrors the
Brownfields
Redevelopment Process

- Site Identification
- Assessment & Sampling
- Cleanup
- Institutional/Engineering Controls
- Redevelopment/Reuse

The screenshot displays the BIT web application interface. At the top left is the BIT logo (a green tree) and the text 'BiT Brownfield Inventory Tool'. Below the logo is a navigation bar with 'HOME' and 'BIT TOOLBOX'. The main content area is divided into several sections:

- In This Section:** Site Inventory Data, Import Data (Tables), Generate Reports, Data Search / Export, View Sites on Map.
- Quick Links:** BIT Tutorial, Help.
- Site Data:** -Site Information, -Site Assessment, -Sampling, -Cleanup, -Institutional Controls, -Redevelopment/Reuse (highlighted with a blue arrow).
- Site Admin Info:** -Complaints, -Inspection/Oversight, -Enforcement.
- Other links:** Funding Summary, View/Upload Documents, Activity Log, Back to Site Inventory.
- Quick Links (bottom):** BIT Tutorial, Data Search / Export, Generate Reports, Import Data (Tables), Site Inventory Data, View Sites on Map (highlighted with a blue arrow).

The main content area features a photo of a train accident. Below the photo is a section titled 'Multiple Property Profile Form' with a sub-section 'PART I - Property Information'. This section includes a map showing a street grid with several red location pins. A blue arrow points from the 'View Sites on Map' link in the navigation menu to the map. Another blue arrow points from the 'Redevelopment/Reuse' link in the 'Site Data' section to the map. In the top right corner, there are links for 'Log Out', 'Edit Profile', and 'Contact Us/Feedback'. At the bottom of the page, there is a footer with 'Privacy Policy :: Terms of Use :: Contact us/Feedback'.

BIT (Brownfields Inventory Tool)

- Start using before writing grants
- Then use to show progress and plans in proposals, for:
 - Survey and inventory of potential brownfields
 - Site statistics in area
 - Priorities for assessment, cleanup, and redevelopment

The screenshot displays the BIT interface. The top navigation bar includes 'ABOUT', 'RESOURCES', 'SEARCH', and 'HELP'. The main content area is titled 'Plant B Site: Site Information' and shows a breadcrumb trail: 'BIT Home > Bit Toolbox > Site Inventory Data > Site Information'. Below this, there are tabs for 'Site Details', 'Ownership', and 'PPF Status and Approval'. The 'Site Details' tab is active, showing fields for Site Name (Plant B Site), Site Status (In Assessment), Site Type (Industrial Site), ACRES Property ID (if available), Street Address, City, State, Zip Code, and County. A table below lists site information:

Site Name	Site Status	Street Address/P.O. Box (Address)
Plant B Site	In Assessment	5100 Upper Metro Place
Plant C Site	In Assessment	Lower Metro Place
Plant F Site	In Assessment	Lower Metro Place

An overlay window titled 'Data Search / Export' is positioned in the foreground. It shows a search criteria form with the following fields and options:

- Search Criteria: Dublin OH BF Program
- Site Information: [Dropdown]
- Site Status: [Dropdown] Match Exact [Dropdown] In Assessment
- Current Zoning: [Dropdown] Match Exact [Dropdown] Industrial
- Buttons: Add a New Search Field, Remove Category
- Redevelopment/Reuse: [Dropdown]
- Rail (Other Improvements): [Dropdown] Match Exact [Dropdown] Yes [Remove]
- Access Roads: [Dropdown] Match Exact [Dropdown] Paved [Remove]
- Gas (Utilities Present): [Dropdown] Match Exact [Dropdown] Yes [Remove]
- Electric (Utilities Present): [Dropdown] Match Exact [Dropdown] Yes [Remove]
- Sanitary (Sewer): [Dropdown] Match Exact [Dropdown] Yes [Remove]
- Buttons: Add a New Search Field, Remove Category
- Bottom Buttons: Add a New Category, Search, Blank Template

Special Projects

Web - based software: TAB EZ

www.tabez.org



The screenshot shows the homepage of the TAB EZ website. At the top left is the TAB EZ logo, which consists of a stylized tree icon and the text "TAB EZ". To the right of the logo are three links: "Login", "Register", and "Contact Us / Feedback". Below the logo is a navigation bar with the following links: "HOME", "GRANT APPLICATIONS", "RESOURCES", "SEARCH", and "HELP".

In This Section:
Home Page
About TAB EZ

Quick Links:
Sample Grant Applications
Tutorial
Definitions
Acronyms

Home

Home

Welcome to TAB EZ

Technical Assistance to Brownfields communities (TAB) easy brownfields grant application (EZ) software program

TAB EZ is a grant writing tool to be used for preparation of EPA brownfields grant proposals. Currently, TAB EZ only addresses **assessment** and **cleanup** grants; RLF grant proposal outlines may be added at a later date.

What TAB EZ can do:

TAB EZ provides a framework for your proposal and provides strategies and links to reduce time in writing the proposal.

What TAB EZ can not do:

TAB EZ can not write a specific and compelling request for Brownfield grant funding for you. It's your proposal and you need to incorporate your ideas and approaches!

Using this tool is not a substitute for reading the grant guidelines!

While we put a lot of information from the guidelines into TAB EZ, there is also information we did not include. Please read the guidelines at the **EPA brownfields** web page. Also, a copy of the guidelines can be found in TAB EZ under "Resources".

Register prior to use

While the use of TAB EZ is free, you must be a registered user to prepare a grant application via TAB EZ. Please register by clicking on "Register" in the upper right hand corner of the TAB EZ window.

TAB EZ was updated to be consistent with the FY2011 brownfields grant guidelines.

!!!The deadline to submit your FY2011 grant proposal is October 15, 2010!!!

On September 24, EPA sent out a notice that the assessment and cleanup grant guidelines were amended. These amendments were incorporated into TABEZ.

For quick reference: Assessment grant amendments: www.epa.gov/oswer/docs/grants/epa-oswer-oblr-10-09-amend.pdf Cleanup grant amendments: www.epa.gov/oswer/docs/grants/epa-oswer-oblr-10-11-amend.pdf

 **GRANT APPLICATIONS HOME**

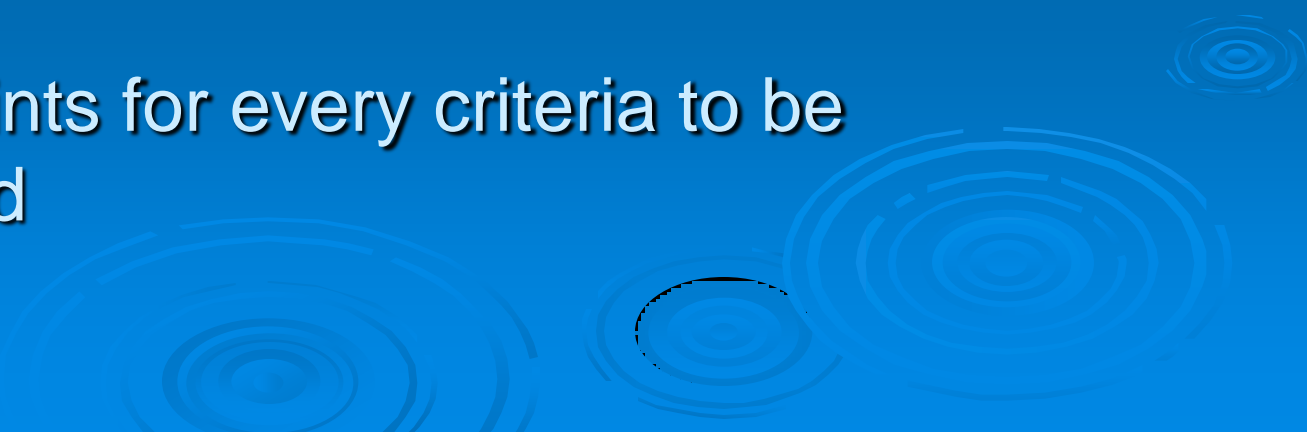
 **TAB EZ TUTORIAL**

TAB EZ

- Free tool to assist in writing EPA brownfields assessment and cleanup grant applications
- Lots of support and helpful hints



Features and Benefits to Users

- User friendly and can be accessed anytime at the user's own pace
 - Integrates Brownfield education with online support: definitions, regulatory citations and pertinent federal/state web links
 - Helpful Hints for every criteria to be addressed
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TAB Contacts

Dr. Sabine Martin (Program Coordinator)

785-532-6474

smartin1@k-state.edu

Blase Leven

3785-532-0780

baleven@ksu.edu

Web site: <http://www.engg.ksu.edu/chsr/outreach>