

# The TAB Program

## Technical Assistance to Brownfields

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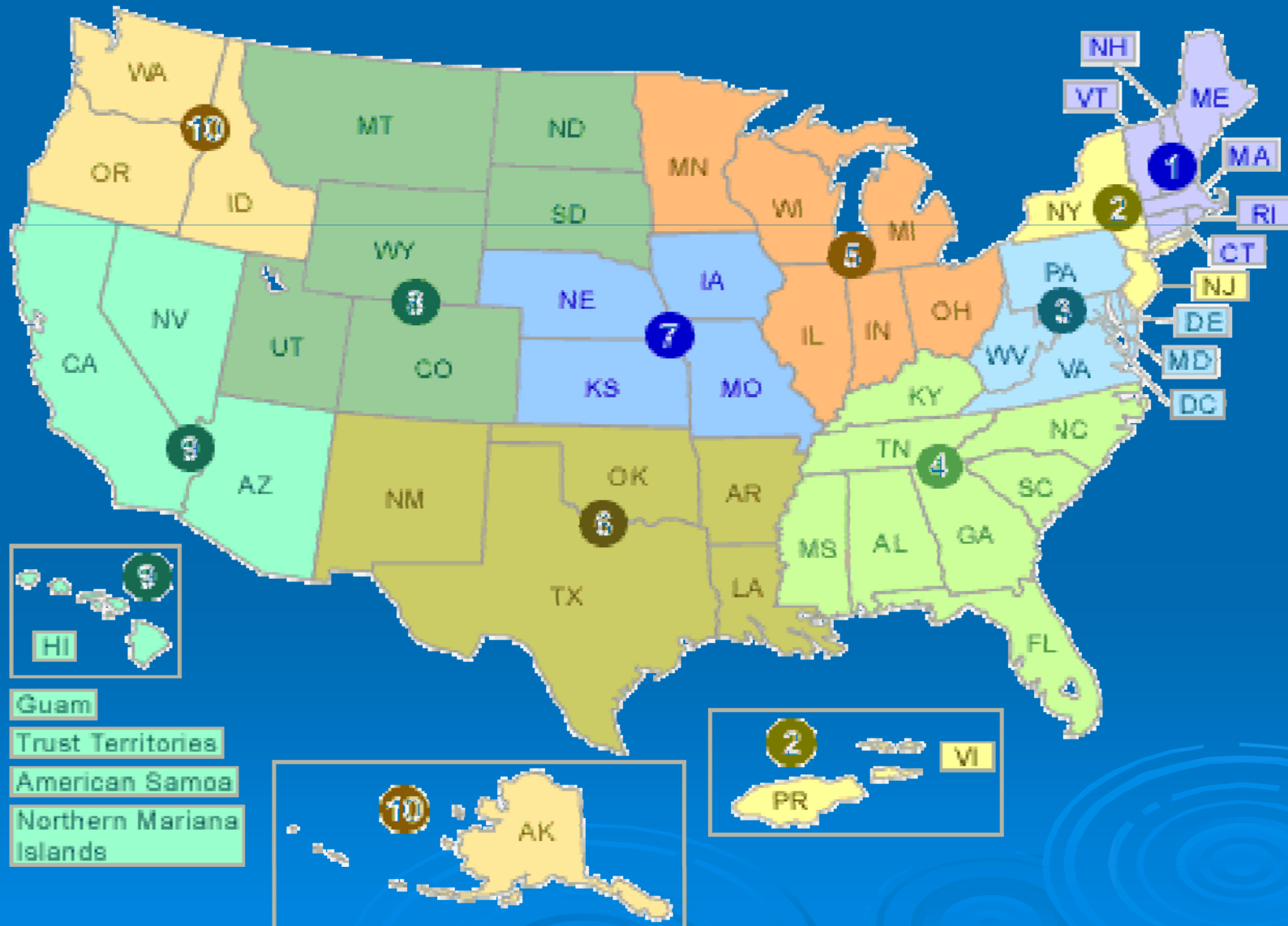
Center for Hazardous Substance Research  
Kansas State University  
August 2010

# Technical Assistance to Brownfield (TAB) Communities

- A national program
- Funded by EPA headquarters via grants to 4 different entities
- Free to communities
- K-State assists communities in EPA Regions 5 and 7



# EPA Regions




# TAB Assistance to Communities

- Tailored to specific community needs
- Typically coordinated through the city, tribal or non-profit brownfields project manager
- May include:
  - Help identifying funding sources for revitalization projects
  - Review of EPA and other grant applications
  - Help finding a consulting firm
  - Review of project plans, technical reports
  - Assistance with community outreach/involvement
  - visioning
  - Other assistance, as needed and agreed upon
- Communities accepted on a 'first come' basis
- Depends on staff/funding availability



# The Application Process

- Contact us
  - We'll set up a meeting to discuss assistance needs
  - Review needs and TAB capability
  - Agree on a course of action
  - Get started
- 

# Workshops/Training Sessions

- Tailored to the information needs of the community
- Relaxed atmosphere
- Time for networking
- Variety of presenters
- Hands-on segments
- Very effective !



# Community Outreach

- Redevelopment Planning





# Visioning



# Visioning





# Visioning



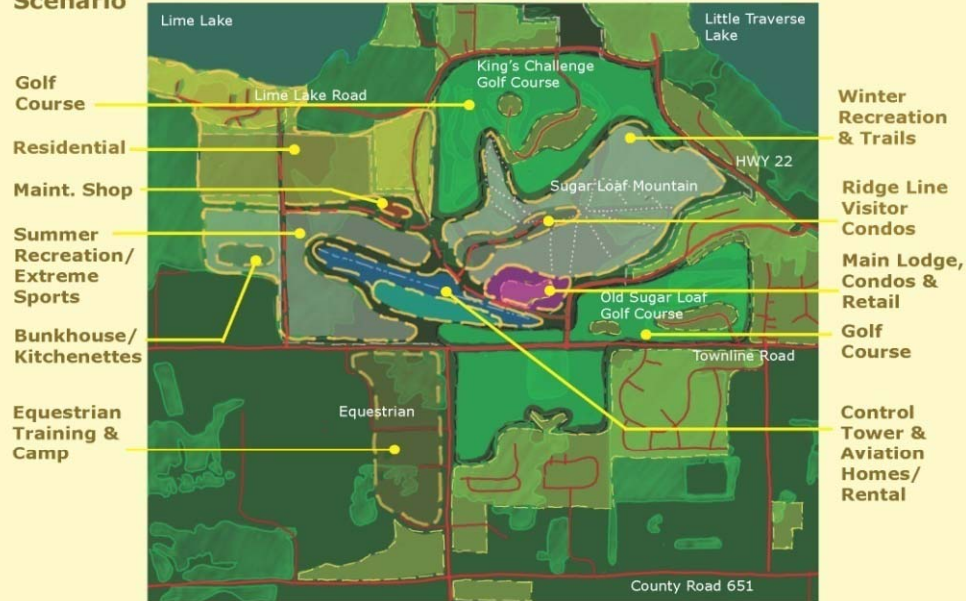


# Visioning



# Potential Redevelopment Scenario #1: Leelanau County Resort Center

County-wide focused redevelopment.



The scenario plan and concept sketches are based on public input, are intended to be flexible, and provide a tool for continued dialog.

**Main Lodge & Condos**



**Retail & Spa Center**

**Bunkhouse/Kitchenettes**



**Control Tower & Air Strip**

recreation four seasons jobs agricultural heritage green construction local economy  
 Technical Assistance to Brownfields Communities Program at Kansas State University. Summary of Leelanau County Visioning Sessions August 2009





NO  
TRESPASSING







# Technical Presentations

- Community Meetings



# Community Involvement

- Who is the Community?
- Why do it?
- Successful Involvement Techniques





# Community Involvement Tools

## Fact Sheets, Citizen Briefs

- clear
- concise
- in layman's terms
- basic information
- provide contact info and additional resources

**Note: NOT a stand-alone tool**

# Community Involvement Tools

## Community Outreach

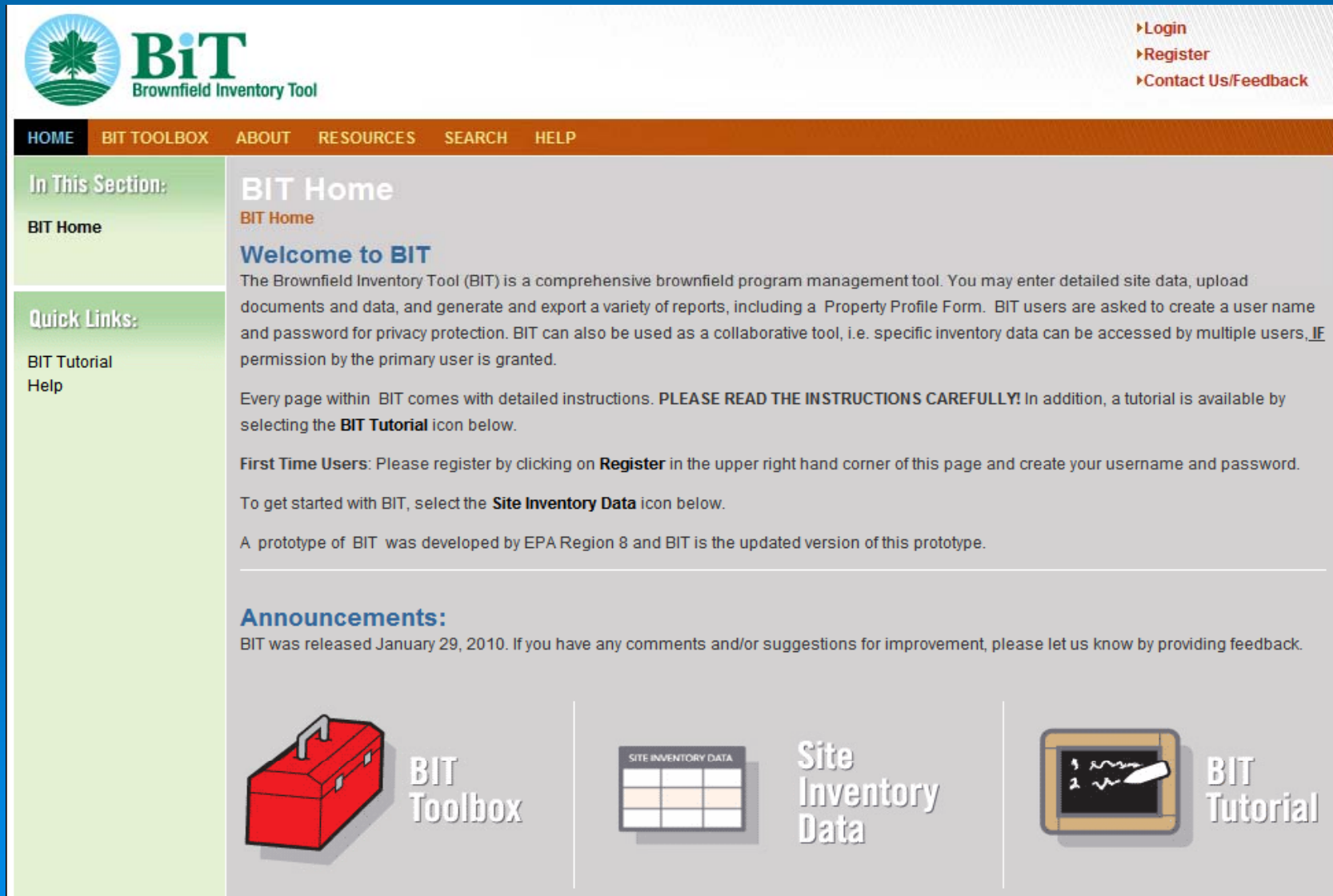
- Community Day/Fair
- Bus Tours
- Walking Tours
- Workshops/Seminars
- Public Meetings

If you feed them, they will come



# Special Projects

Web - based software: TAB-BIT  
[www.tab-bit.org](http://www.tab-bit.org)



The screenshot shows the BIT website homepage. At the top left is the BIT logo, which features a green maple leaf inside a circular sunburst, with the text "BiT Brownfield Inventory Tool" below it. To the right of the logo are three links: "Login", "Register", and "Contact Us/Feedback". Below the logo is a navigation bar with the following items: "HOME", "BIT TOOLBOX", "ABOUT", "RESOURCES", "SEARCH", and "HELP".

The main content area is divided into two columns. The left column has two sections: "In This Section:" with a link to "BIT Home", and "Quick Links:" with links to "BIT Tutorial" and "Help".

The right column is titled "BIT Home" and contains the following text:

**Welcome to BIT**  
The Brownfield Inventory Tool (BIT) is a comprehensive brownfield program management tool. You may enter detailed site data, upload documents and data, and generate and export a variety of reports, including a Property Profile Form. BIT users are asked to create a user name and password for privacy protection. BIT can also be used as a collaborative tool, i.e. specific inventory data can be accessed by multiple users, if permission by the primary user is granted.

Every page within BIT comes with detailed instructions. **PLEASE READ THE INSTRUCTIONS CAREFULLY!** In addition, a tutorial is available by selecting the **BIT Tutorial** icon below.

**First Time Users:** Please register by clicking on **Register** in the upper right hand corner of this page and create your username and password.

To get started with BIT, select the **Site Inventory Data** icon below.

A prototype of BIT was developed by EPA Region 8 and BIT is the updated version of this prototype.

**Announcements:**  
BIT was released January 29, 2010. If you have any comments and/or suggestions for improvement, please let us know by providing feedback.

At the bottom of the page, there are three icons with corresponding text: a red toolbox icon labeled "BIT Toolbox", a grid icon labeled "Site Inventory Data", and a chalkboard icon labeled "BIT Tutorial".

# TAB-BIT

## Brownfields Inventory Tool

- Released January 29, 2010
- Free, web-based and desk-top version
- Desk-top version to be released later this year




# Background

- Prototype developed by EPA Region 8
- Intended to help Response Grant, and other brownfields grant recipients with survey & inventory, public record, oversight & enforcement, assessment and cleanup, and administrative reporting requirements
- Tool became obsolete due to MSWindows upgrades



# BIT Features

- Password protected
  - Multiple users possible, if permission is granted, or “read only” feature
  - Database
  - Import/export function
  - Search function
- 


# What can TAB-BIT do?

## Data Management:

- Brownfields related data
- Other environmental data
- Track funding
- Upload documents or enter data directly
  - Site information
  - Redevelopment data

# What can TAB-BIT do? Cont.

## Data Management:

- Program admin. data
  - Enforcement documentation
  - Complaints
- 

# What can TAB-BIT do? Cont.

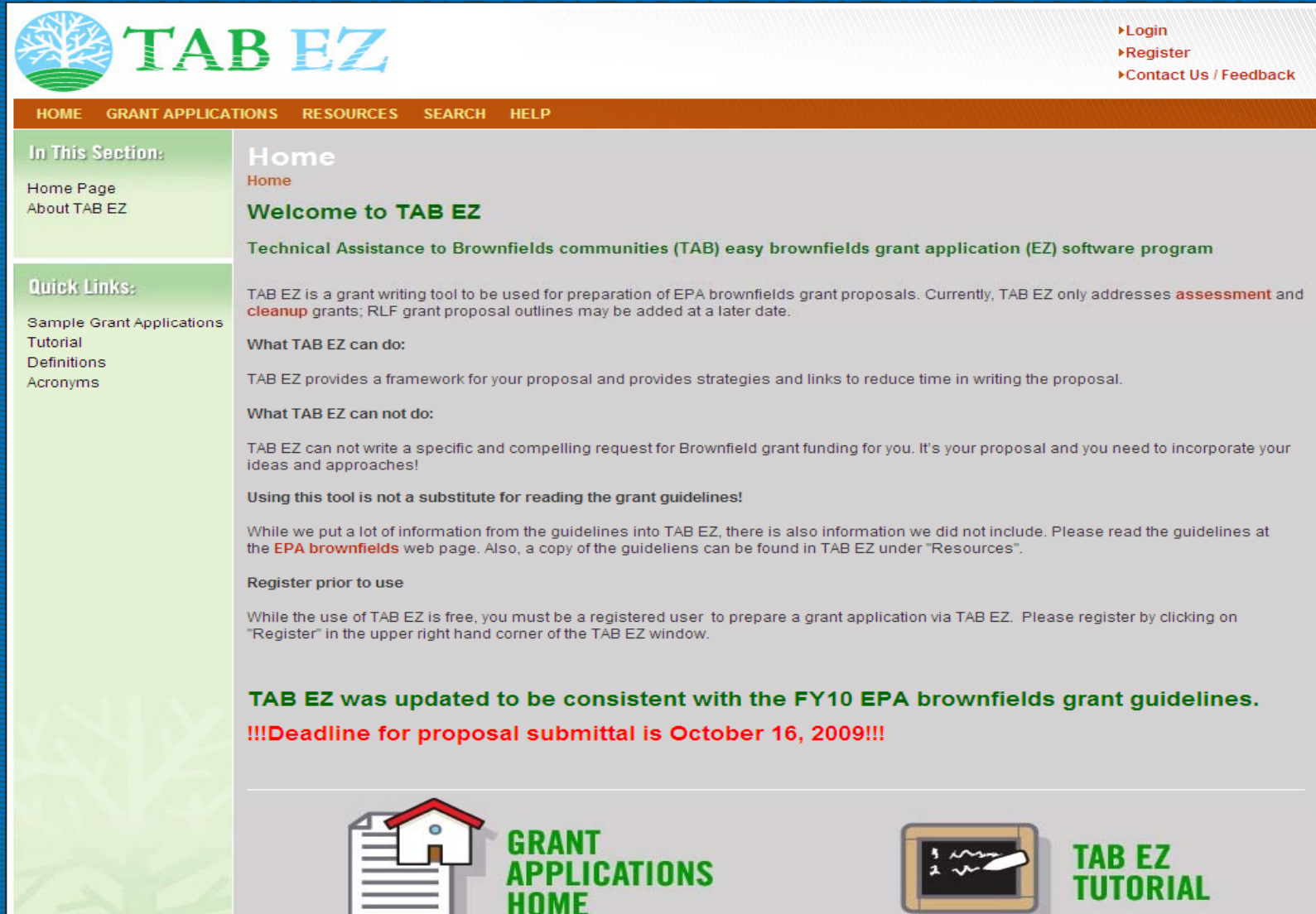
## Report Generation:

- Property Profile Form (e-submit to ACRES)
- Quarterly report form (outline)
- Forms for enforcement, complaints, ICs, inspection/oversight, public record reports, etc.
- Customized reports
- Maps

# Special Projects

Web - based software: TAB EZ

[www.tabez.org](http://www.tabez.org)



The screenshot shows the home page of the TAB EZ website. At the top left is the TAB EZ logo, which consists of a stylized tree icon and the text "TAB EZ". To the right of the logo are navigation links: "Login", "Register", and "Contact Us / Feedback". Below the logo is a horizontal navigation bar with the following items: "HOME", "GRANT APPLICATIONS", "RESOURCES", "SEARCH", and "HELP".

The main content area is divided into two columns. The left column contains two sections: "In This Section:" with links for "Home Page" and "About TAB EZ"; and "Quick Links:" with links for "Sample Grant Applications", "Tutorial", "Definitions", and "Acronyms".

The right column contains the main content, starting with the heading "Home" and a sub-heading "Home". Below this is the text "Welcome to TAB EZ" followed by a description: "Technical Assistance to Brownfields communities (TAB) easy brownfields grant application (EZ) software program". The text explains that TAB EZ is a grant writing tool for EPA brownfields grant proposals, currently addressing assessment and cleanup grants. It lists what the tool can and cannot do, and provides instructions on how to use it, including a note that it is not a substitute for reading grant guidelines. A prominent announcement states: "TAB EZ was updated to be consistent with the FY10 EPA brownfields grant guidelines. !!!Deadline for proposal submittal is October 16, 2009!!!".


At the bottom of the page, there are two icons: one of a house with a document, labeled "GRANT APPLICATIONS HOME", and one of a chalkboard with a whiteboard marker, labeled "TAB EZ TUTORIAL".

# WHY TAB EZ?

- Levels playing field for small/ rural communities, disadvantaged cities and towns and not-for-profits
- Tool is time and place independent: flexibility critical to community resources that are stretched to capacity



# Features and Benefits to Users

- User friendly and can be accessed anytime at the user's own pace
  - Integrates Brownfield education with online support: definitions, regulatory citations and pertinent federal/state web links
  - Helpful Hints for every criteria to be addressed
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# What TAB EZ CAN and Can NOT do

## *TAB EZ can:*

- provide a framework for the community's proposal
- provides strategies and links to reduce time in writing the proposal

## *TAB EZ cannot:*

- write a specific and compelling proposal for you  
**It's your proposal!**

TAB EZ is NOT a substitute  
for reading the grant  
guidelines!!!



# TAB Contacts

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Web site: <http://www.engg.ksu.edu/chsr/outreach>